



August 14, 2020

Dear Non-Profit/CREATE Special Project:

The Tupelo/Lee County Community Foundation (TLCF) is delighted to offer your organization an opportunity to participate in our signature event – “A Night for a Hand Up”. This event was designed to highlight the good works in the community, provide much needed funding to non-profit organizations within Lee County, and educate the public of Tupelo/Lee County Community Foundation’s activities and successes. Due to COVID-19 there will not be an in-person event this year.

The Night for a Hand Up will feature three grant awards - \$10,000, \$5,000, and \$2,500. You must submit an application to apply for the awards. A 2020 RFP TLCF Application with criteria is included. **Along with your application this year, you will need to submit a two-minute video to promote your project.** Videos can be submitted to CREATE through any means available to you. (CD/DVD, USB, YouTube link, etc.)

Mail your completed applications and videos to:

CREATE Foundation
A Night for a Hand Up
P. O. Box 1053
Tupelo, MS 38802

To select the winners of these three grant awards, grant applications will be processed and recipients selected by the Tupelo/Lee County Community Foundation Grants’ Committee. **The deadline for submitting your proposal and video is Friday, September 11, 2020.**

Winners will be announced the week of October 19-23, 2020.

Sincerely,

TLCF Grants Committee

David Rumbarger, Chair
Gene McDade

Kim Estess
Ted Moll

Chuck Imbler

Enclosures



The Tupelo/Lee County Community Foundation, established in 2015, works to improve the quality of life in Lee County through philanthropy. The Tupelo/Lee County Community Foundation is a local community affiliate fund and a tax-exempt charitable organization that operates under the umbrella of CREATE Foundation, a public charitable foundation that has attained multiple national certifications for meeting high quality operating standards, effective and efficient fiscal management, and excellence in managing the fund investment process. A local board of directors, representing a cross section of the community has been elected. Dr. C.K. White is the Chairman of the Board and Pat Caldwell is the Vice Chairman.

The Tupelo/Lee County Community Foundation intends to build a community endowment fund, to create a permanent local endowment, a perpetual source of charitable income to support both needs in the community today and to address opportunities and issues that arise tomorrow. A community endowment fund would allow us to address needs in the community that are not currently being met. Our local affiliate provides an opportunity for individuals and businesses to give back to this community and to ensure that their gifts will benefit future generations. Organizations, individuals, or businesses wishing to make a tax-deductible contribution to the long-range support of measures to improve the Lee County community through the Tupelo/Lee Community Foundation can do so through CREATE.



TUPELO/LEE COUNTY
COMMUNITY FOUNDATION
AN AFFILIATE OF CREATE FOUNDATION

***The Tupelo Lee County Community Foundation (TLCF)
“A Night for a Hand Up”
Grant Application***

The application follows the John and Frances Marchbanks guidelines/criteria:

Fund Objective: To help people who are trying to help themselves overcome their immediate problems, misfortunes, and handicaps to have a better life and become productive citizens.

Grant Priorities:

- Initiatives that serve as a catalyst to promote charitable giving
- Projects that help people at the bottom of the economy
- Food pantries
- Food kitchens
- Aid and shelter for abused children and women
- Programs to encourage and assist people in leaving the welfare system
- Projects that prepare people for better economic opportunities
- **Emphasis on projects that address the needs of Lee County.** These projects may occur in other counties but must be regional in nature or serve as a demonstration model of how a particular issue can be addressed.

Grant Award Policies:

- Grant proposals only from non-profit, tax exempt organizations providing services to the Northeast Mississippi area
- In addition to its priority areas, TLCF is inclined to give more favorable consideration to projects which:
 - Affect broad segments of the population
 - Gain support from matching funds
 - Show community and collaborative support
 - Exhibit financial commitment from the requesting organization
 - Reflect a long-term plan to continue and sustain the project
- TLCF considers requests for funding of startup projects and/or projects that show expansion of programs/services
- TLCF typically does not provide funding for salaries or continuing operation support to sustain programs or projects



***The Tupelo Lee County Community Foundation (TLCF)
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Please reply to the following on a separate sheet:

1. **Project Start Date:** Estimated Completion Date
2. **Project Funding:** Amount of Grant Requested, Funds from other sources, if any, Total Project Cost
3. **Project Description:** Describe the need and the object of the Project
4. **Project Impact:** How will it fulfill the Fund Objective
5. **Budget:** Detailed itemized budget for all funds requested
6. **Partnerships:** Names of any other organization and their roles in the Project
7. **Publicity:** Plans to ensure that TLCF receives appropriate community recognition
8. **Reports and Accountability:** The requestor understands that he/she is responsible for accounting for all funds granted by the Tupelo-Lee County Community Foundation and the CREATE Foundation on behalf of The John and Frances Marchbanks Endowment Fund and that all funds will be spent in accordance with the budget. Within one to six months of the project completion, the undersigned will submit to TLCF a financial report as well as a written project completion report.

Signature _____

Organization _____

Date _____

Please contact Juanita Gambrell Floyd or Mike Clayborne by email or phone regarding this application
juanita@createfoundation.com or mike@createfoundation.com

P.O. Box 1053
Tupelo, MS 38802
662 -844-8989

2020 A Night for a Hand-Up Timeline

- Letter/Application emailed to Lee County Non-Profit Organizations by Friday, August 14, 2020
- Non-Profit Organization Proposals/Videos due by Friday, September 11, 2020
- Grant Committee will need to review all applications and select winners by October 2, 2020
- Winning organizations will be announced the week of October 19-23, 2020. The date for the announcement will be selected at a later date. A pre-recorded video and press release will be shared with all non-profit organizations and press.